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SSC CHSL Comprehensive Syllabus & Recruitment Guide

The SSC CHSL (Combined Higher Secondary Level) examination is conducted by the Staff Selection Commission to recruit for various clerical-level posts in ministries and departments of the Government of India.

1. Overview of SSC CHSL

- **Exam Name:** SSC Combined Higher Secondary Level (CHSL)
- **Posts:**
 - Lower Division Clerk (LDC) / Junior Secretariat Assistant (JSA)
 - Data Entry Operator (DEO)
 - DEO Grade 'A'
- **Pay Levels:**
 - LDC/JSA: Pay Level-2 (Rs. 19,900 – Rs. 63,200)
 - DEO: Pay Level-4/5 (Rs. 25,500 – Rs. 92,300)

2. Vacancies & Reservations

- **Tentative Vacancies (2024):** ~3712
- **Categories Covered:** SC, ST, OBC, EWS, PwBD, ESM
- **PwBD Suitability:** As per RPwD Act 2016 (includes B, LV, D, HH, OA, OL, BA, BL, etc.)

3. Eligibility Criteria

Nationality

- Indian citizen or subject of Nepal/Bhutan
- Others with eligibility certificate from Government of India



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Age Limit

- **18 to 27 years**
- **Age Relaxation:**
 - SC/ST: 5 years
 - OBC: 3 years
 - PwBD: 10–15 years
 - ESM: 3 years after deduction of military service
 - Central Govt. Employees: Up to 40 years (varies by category)
 - Widows/Divorced Women: Up to 40 years (varies by category)

Educational Qualification

- **LDC/JSA, DEO:** 12th pass
- **DEO (Food & Culture Ministries):** 12th pass with Maths in Science stream

4. Application Process

- **Apply at:** <https://ssc.gov.in>
- **OTR:** One-Time Registration required
- **Photo:** Live capture (no mask/cap/spectacles)
- **Signature:** 4cm x 2cm JPEG/JPG, 10–20 KB

Application Fee

- Rs. 100/-
- **Exempted:** SC/ST, Women, PwBD, ESM
- **Correction Fee:**
 - 1st Time: Rs. 200
 - 2nd Time: Rs. 500



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5. Exam Structure

Tier-I: Computer-Based Exam (Objective)

Part	Subject	Qs/Marks	Duration
I	English Language	25 / 50	
II	General Intelligence	25 / 50	
III	Quantitative Aptitude	25 / 50	
IV	General Awareness	25 / 50	60 mins (80 for PwBD)

- **Total:** 100 Questions / 200 Marks
- **Negative Marking:** 0.50 per wrong answer

Tier-II: CBT + Skill/Typing Test

Session-I (Objective + Computer Knowledge)

- **Section-I**
 - Mathematical Abilities: 30 Qs / 90 Marks
 - Reasoning & General Intelligence: 30 Qs / 90 Marks
- **Section-II**
 - English Language: 40 Qs / 120 Marks
 - General Awareness: 20 Qs / 60 Marks
- **Section-III**
 - Computer Knowledge: 15 Qs / 45 Marks (15 mins)
- **Duration:**
 - General: 1 hour per section + 15 mins for Computer
 - PwBD: 1 hr 20 mins per section + 20 mins for Computer
- **Negative Marking:** 1 mark in Sections I, II, III

Session-II (Skill/Typing Test – Qualifying)

- **DEO (Food & Culture):** 15000 KDPH (~3700–4000 keystrokes)
- **Other DEO Posts:** 8000 KDPH (~2000–2200 keystrokes)



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- **LDC/JSA:**
 - Typing: 35 wpm (English) or 30 wpm (Hindi)
 - Duration: 10 mins (15 mins for PwBD)

6. Detailed Syllabus

Tier-I

English Language

- Error Spotting, Fill in the Blanks
- Synonyms/Antonyms, Idioms, One-word Substitution
- Active/Passive Voice, Direct/Indirect Speech
- Sentence Rearrangement, Cloze Test, Reading Comprehension

General Intelligence

- Analogy, Series, Coding-Decoding
- Venn Diagrams, Puzzles, Word Building
- Critical & Emotional Intelligence

Quantitative Aptitude

- Arithmetic: Percentages, Profit, Time & Work
- Algebra, Geometry, Mensuration, Trigonometry
- Graphs: Pie, Histogram, Bar, Frequency Polygon

General Awareness

- India & Neighbors: History, Geography, Culture
- Constitution, Economy, Polity, Scientific Research

Tier-II (Detailed)

Mathematical Abilities

- Number Systems, Arithmetic Operations
- Algebra & Graphs of Linear Equations
- Geometry, Mensuration, Trigonometry
- Statistics: Mean, Median, Mode
- Probability (basic level)



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Reasoning & General Intelligence

- Advanced reasoning topics similar to Tier-I

English Language & Comprehension

- Vocabulary, Grammar, Sentence Structure
- Reading Comprehension, Cloze Test, Voice, Narration

General Awareness

- Same topics as Tier-I but in-depth

Computer Knowledge Module

- Basics: CPU, Memory, I/O Devices
- MS Office: Word, Excel, PowerPoint
- Internet & Email Basics
- Cybersecurity and Networking

7. Skill Test / Typing Test

- **DEO (Ministry of Culture/Food Dept.):** 15000 KDPH in 15 mins
- **Other DEO Posts:** 8000 KDPH in 15 mins
- **LDC/JSA Typing:**
 - 35 wpm (English) / 30 wpm (Hindi)
 - Duration: 10 mins (15 mins for PwBD)
- PwBD candidates can seek exemption with valid certificate

8. Document Verification (DV)

- Conducted post-final result by user departments
- Required Documents:
 - 12th Pass Certificate
 - Caste/Category/PwBD/ESM Certificates
 - Photo ID, Domicile (if required)



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9. Post Preference & Final Selection

- Preferences collected online before final result
- Once submitted, preferences are final
- Final Allocation based on:
 - Merit
 - Preference
 - Document Verification

10. Tie-Breaking Criteria

1. Higher marks in Tier-II (Section-I & II)
2. Higher marks in Tier-I
3. Older age
4. Alphabetical order of name

11. Important Notes

- **Languages of Exam:** English, Hindi + 13 regional languages (Tier-I: Parts II–IV)
- No re-evaluation permitted
- Final merit list based on **normalized marks** of Tier-I & Tier-II

SSC CHSL 2025 requires thorough academic preparation and practice for the typing/skill test. Mastering both tiers ensures successful recruitment into prestigious clerical roles in the Government of India.

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